



**EMBASSY OF THE UNITED STATES OF AMERICA
ADDIS ABABA, ETHIOPIA**

APPOINTMENT LETTER FOR IMMIGRANT VISA APPLICANTS

All administrative processing in connection with your immigrant visa application has been completed. On the basis of that an appointment has been scheduled for you to come on the date specific on the attached letter. All members of your family immigrating with you must appear with you on the above appointment date. If you cannot keep the appointment, please notify the office immediately. Once you cancelled your appointment, the next appointment will be set at the convenience of the office.

If the consular office requires more documents then you will be given a green sheet, which advise you when to come and what to bring.

If you have not already submitted original documents of the following to NVC (National Visa Center) please bring them along with the photocopy for the interview.

Valid Passport(s)
Adoption decree (s) if applicable
Marriage certificate if applicable
Evidence of Financial support
Death Certificate(s) if applicable
Divorce Certificate(s) if applicable
Police certificate(s) if applicable
Court Records (if applicable)
Medical Examination Information
Evidence of relationship
The Appointment letter
Birth certificate(s)

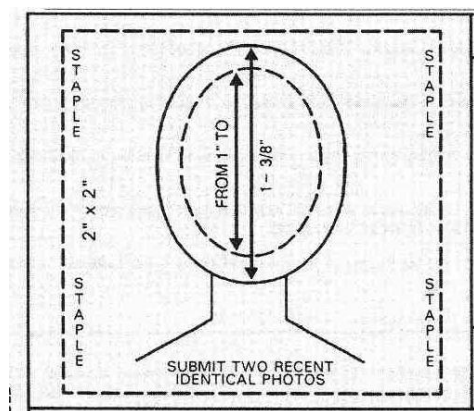
Mostly the petitioner submits financial documents to the National Visa Center. But since the visa process take time to process, most files don't include recent income tax and, employment documents. Make sure you have all the recent documents before you come at the visa appointment date.

If you made any change of documents since you submit to the National Visa Center please bring the new documents with a photocopy, which includes but not limited to a renewed or new passport, new birth certificate and marriage certificate. Except police clearance and medical all originals will be returned to you after the interview.

If you have not paid application fee of 404 USD to NVC, you are required to pay this amount at the date of the interview.

2 PHOTOGRAPHS: *SEE THE ATTACHED INSTRUCTION*

Note: - Print Your Full name on the back of each photograph



CORRECT POSE

Applicants must present two color photographs taken in the past 30 days. Photos are required of all applicants regardless of age.

Specifications:

- Photographs must be glossy, untouched, and on a white or off-white background.
- The subject shall be shown in full frontal view, with the applicant facing the camera directly, with full head, from top of hair to bottom of chin, from the hairline side to side, and with the eyes wide open.
- It is preferable that the ears be exposed.
- The dimension of the facial image must be about one inch (33 mm) from the chin to the top of the hair, and should cover 50% of the photograph.
- The photograph should measure 2 inches by 2 inches (50 mm square) with the head centered in the frame.
- The photograph must be free of shadows and must not contain any marks, splashes or discolorations.
- Eyeglasses must be worn if normally used by the applicant.
- Applicants should have their photos taken without head covering of any kind. Photographs with heads covered are only acceptable when the presentation of photos without a head covering would conflict with the applicant's religious practices. A photograph depicting a person wearing a head covering must show enough of the face so as to establish identity.
- A photo depicting a person wearing a traditional facemask or veil that conceals portions of the face is not acceptable.
- Airbrushing or other alterations to make the face appear more attractive will not be accepted.
- Photographs of photographs will not be accepted.
- Printed digital photographs will not be accepted.
- Photographs of applicants in military or other uniforms, or wearing sunglasses will not be accepted.